



**Shibayya Constructions
Private Limited**

(DEVELOPER & BUILDER)

Regd. Off.: 13A/2B, Picnic Garden
3rd Lane, Kolkata - 700 039
Branch: 167, Rajdanga, Nabapally,
Kolkata - 700 107

E-mail : shibayyaconstructionsprivateld@gmail.com

Ref. No.

Date

No: -.....XXXXXX.....

Dt: -.....XXXXXX.....

Mr.

.....XXXXXXXXXXXX.....

Address: xxxxxxxxxxxxxxxx.....

.....

Sub: Provisional Allotment of Flat No.....XXX..... at **SHIV SAGAR APARTMENT**

Dear Sir,

Welcome! Be a part of **SHIV SAGAR APARTMENT**

In response to your EOI No. Dt and subsequent payment of Rs.....XXXXXXXX.....) we hereby provisionally allot the above flat subject to the General Terms & Conditions mentioned in EOI.

We are enclosing here with the **payment Schedule** for the aforesaid flat for your ready reference.

This provisional allotment is subject to the following:

1. You're making regular and punctual payments as and when called upon by the company in the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and/or to any appropriate authority of all rates, stamp duty, registration charges, levies, if any, legal fees, documentation charges and other related charges, deposits including maintenance deposits etc.
3. Your executing necessary documentation as per the format of the company, as and when required.

Details of the Flat are as under:

Flat No. & Floor	Block	Carpet Area (Excluding Balcony)	Parking No-XX (Yes/No) Measurement as per Standard Municipal Norms	Total Amount (Including Taxes)
XXXXXX	XXX	XXXXXXXXXX	XXXXXXXXXX (As per Standard Municipal Norms)	XXXXXXXXXX

It is clarified that this offer of provisional Allotment shall not be treated as an agreement for transfer. It is further clarified that formal agreement of transfer will be executed only on the allotment becoming final within 30 days from the date of allotment and all amount paid till then will be treated as deposit.

Please send your remittance(s) by **Pay Order/Demand Draft/Cheque** in favour of **SHIBAYYA CONSTRUCTION PVT.LTD** payable at Kolkata.

Kindly quote your flat no. in all future correspondence.

We assure you our best services at all times.

Thanking You.

Yours faithfully,

Shibayya Constructions Pvt. Ltd.

Subrata Das

Director

Date: 02-02-2026